



Observation List

Factory name:
Producer:
Date:
Present:

OBSERVATIONS

	Yes	No	Not able to observe
Is the workplace provided with:			
1. First aid equipment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Fire extinguishers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Fire exits	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Fire exits clearly marked	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Exits doors unlocked	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Aisle unblocked	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Protective equipment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Protective clothing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Safety switches within easy reach	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. Sufficient Ventilation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. Sufficient Lighting	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12. Access to clean drinking water	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13. Production area clean	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14. Clean toilets	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15. Sufficient toilets pr employee	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
16. No smoking signs in areas where inflammable and explosive substances are in use	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
17. Are Stormberg`s Codes of Conduct in Chinese posted in a public area in the factory?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

OWN OBSERVATIONS:

General impressions

Pictures of the factory: Make sure to take 10 pictures of the factory: one of the main entrances of the factory with the name of the factory, one of the posted Code of Conduct, three of the working place with the workers in action, two of the canteen, one of the toilet and two of the dormitory.

Guards: How do you consider them? Do the workers seem frightened of them/are they hostile to workers?

Comments: